

# **Directions for Completing the AGM Contest Enrollment Form**

1. Please print neatly and use *a black pen only!* Please do not use a pencil.
2. Complete the information for the “Studio” and “Teacher” at the top of the form;
3. Complete the “Student” information section for each student entered, including the length of study in months for any other instrument in the “Student 2<sup>nd</sup> Instrument” space provided (Having studied a second instrument may provide a handicap for a student. For example, if a student has studied guitar for 6 months and is entering a guitar division, but has also studied piano for 72 months, it is unfair for that student to compete against other contestants who have been studying guitar alone for 6 months – in essence, the 72 months of piano study would have allowed the student to progress at a much faster pace. Thus, in an attempt to create fair competition, the piano study would produce a handicap for the guitar student and bump them up a division or two.);
4. Identify each solo entered by marking an “X” in the box next to the Division and write the dollar amount in the provided space (contest fees can be found in the accompanying AGM Newsletter). Be careful – *Guitar Hard Rock Pop, Vocal Classical LOS, Vocal Broadway LOS, Vocal Self Accompaniment LOS and Accompanied Guitar LOS* are listed separate on the Enrollment Form. Be sure to include the grade level for the Test List and Theory Test Divisions;
5. When all solo entries are completed, fill out the “Duet” and “Groups/Ensembles” sections of the entry form by again marking an “X” and filling in the dollar amount. Mark each Duet, Group or Ensemble with a number to identify each group of contestants performing together. Be sure to transfer all duet, group or ensemble information to the Duet/Duo and Group Enrollment Forms;
6. Total all of the contest fees, including the mandatory Program Fee (per student) and the Facility Fee (one time per family). This fee is refunded to your hotel bill if you stay at the hotel
7. If the student is competing with a second instrument, proceed to the next entry box, begin again at Step 3 and continue through Step 6. Do not include the mandatory Program Fee or Hotel Fee more than once;
8. When the entry for all instruments is complete, move on to the next student and begin again;
9. Be sure to collect a check from each student for the total amount owed. Make all checks payable to “AGM”;
10. When the form is complete with all contestant entries, please fax the completed forms to 248-686-1975 and/or mail the completed forms and checks to the address on the accounting form. Please do not staple the forms together. Also, please do not fold the entry forms more than twice when mailing.